

TOWN OF PHILADELPHIA
TOWN BOARD MINUTES
JANUARY 8, 2025

PRESENT: SUPR SANDS, COUNCILPERSONS: CARPENTER, WATSON, KIRBY (ABSENT: GLEISNER), CEO REMINGTON, HWY SUPT FREEMAN, DCO MOYER, ASSESSOR BROWN, CLERK BROWN

VISITORS: SEE ATTACHED SHEET

SUPR SANDS CALLED THIS MEETING TO ORDER AT 5:30PM FOLLOWED BY THE PLEDGE

MINUTE APPROVAL

A MOTION OFFERED BY CARPENTER AND SECONDED BY KLOCK TO ACCEPT THE MINUTES OF DECEMBER 11, 2024, AS WRITTEN. ALL AGREE

PRIVILEGE OF THE FLOOR

- A. CAROL WEAVER, REPRESENTING IRCS SENIOR GROUP, GAVE VERBAL REPORT
- B. TRACY TANNER, REPRESENTING BODMAN MEMORIAL LIBRARY, GAVE REPORT (SEE ATTACHED)
- C. MR AND MRS ELMER HOOVER. THEY ASKED ABOUT THE BUILDING PERMIT THAT WAS TURNED IN TO TOWN. THE CONSTRUCTION IS IN THE VILLAGE. WENT TO VILLAGE BOARD AND GOT APPROVAL TO USE TOWN'S CEO. UNTIL CEO REMINGTON RECEIVES WORD FROM THE VILLAGE THE PERMIT PROCESS IS AT A STAND STILL. CEO REMINGTON DID INFORM THE HOOVER'S THAT THEY WILL HAVE TO USE VILLAGE PERMIT PAPERS AND PAY THE FEE AT THE VILLAGE.
- D. DCO DAN MOYER GAVE HIS REPORT

FINANCIAL REPORT ENDING NOVEMBER 2024 WAS READ BY SUPR SANDS

HIGHWAY SUPT REPORT

- A. WOULD LIKE TO ATTEND TRAINING IN ALBANY IN MARCH. RE: CHIPS \$\$
- B. GETTING A QUOTE FOR A SLEEVE FOR CULVERT ON SANDY HOLLOW RD
- C. IF CHIPS \$\$ ARE AVAILABLE WOULD LIKE TO PAVE HAGEN AND CHILDS RD THIS YEAR
- D. COUNTY HAS WORK ON RTE 30 AVAILABLE THIS YEAR
- E. GETTING QUOTES FOR A PANEL ON OVERHEAD GARAGE DOOR (OFFICE BLDG)
- F. NO REPORTS FOR RECYCLING, PARK, OR CEMETERY

ASSESSOR REPORT

ASSESSOR BROWN UPDATED THE BOARD ON THE HAPPENINGS AT ASSESSOR OFFICE

CEO REPORT

1. UPDATED THE BOARD ON THE ASHMAN PROPERTY
2. YEARLY TRAINING IS APRIL 8,9,10. HE WOULD LIKE TO ATTEND. HE WILL GIVE UPDATED REPORT WHEN HE RECEIVES
3. WOULD LIKE TO ATTEND THE TUG HILL COMMISSION CONFERENCE APRIL 1, 2025. HAS TO CHECK HIS SCHEDULE
4. THE YEARLY SUMMARY TO THE STATE IS DUE APRIL 1

COURT REPORT

JUSTICE JENNE GAVE A REPORT ON HIS 12 YEAR STINT AS JUDGE. HE IS FINALIZING HIS 2024 REPORT AND CLOSING HIS CHECKING ACCOUNT. HE THEN THANKED THE BOARD FOR THEIR SUPPORT

OLD BUSINESS

1. NO REPORT FROM GYMO, STILL WORKING ON WETLAND PERMITS
2. DOT CONTRACT EXTENSION-OUR CHOICE 2YR OR 4YR. A MOTION OFFERED BY WATSON AND SECONDED BY KLOCK TO ACCEPT THE 4YEAR PLAN. ALL AGREE
3. BOARD VACANCIES ARE NOT ALL FILLED. TARA TURNER HAS AGREED TO BAR
4. WOULD LIKE TO HIRE A PART-TIME PERSON TO WORK RECYCLING CENTER. THE BOARD AGREED TO SET RATE OF PAY @ \$18.00
5. OFFICE BUILDING FURNACE IS IN BAD SHAPE. IT WAS AGREED THAT SUPR SANDS WOULD GET QUOTES FOR NEXT MEETING

NEW BUSINESS

1. ANNUAL RESOLUTIONS WERE DISCUSSED
2. ELECTRICITY FOR TOWN CLERKS OFFICE. THE BOARD HAS AGREED TO HAVE SUPR SANDS GET QUOTES TO ADD 2 LINES TO THE OFFICE
3. TOWN SUPERVISOR'S BOOKS NEED AUDITING BY THE BOARD. THE DATE AND TIME THAT WAS SET: SATURDAY, JANUARY 18TH AT 10:00AM
4. TUG HILL CONFERENCE: MARCH 31-APRIL1. OVERNIGHT COST & CONFERENCE IS \$284. A MOTION TO SEND SUPR SANDS WAS OFFERED BY WATSON AND SECONDED BY CARPENTER. ALL AGREE.

A MOTION OFFERED BY COUNCILPERSON WATSON AND SECONDED BY COUNCILPERSON CARPENTER TO ACCEPT THE FOLLOWING RESOLUTION. ALL AGREE

RESOLUTION #1—2025

DATE, TIME & PLACE OF MEETINGS:

TOWN BOARD – 2ND WEDNESDAY, MONTHLY, 5:30PM (EXCEPT NOV. MTG TO FOLLOW AFTER ELECTIONS); TOWN OFFICE, 33019 US RTE 11
PLANNING BOARD – 1ST THURS OF MONTH AS NEEDED; 7:00PM; TOWN OFFICE, 33019 US RTE 11
ZONING BOARD OF APPEALS: AS NEEDED; 7:00PM; TOWN OFFICE, 33019 US RTE 11
BOARD OF ASSESSMENT REVIEW: MAY (AS ASSIGNED BY ASSESSOR) BEFORE TENTATIVE TAX ROLL HAS BEEN TURNED INTO COUNTY; TOWN OFFICE, 33019 US RTE 11

TOWN'S OFFICIAL NEWSPAPER-- WATERTOWN DAILY TIMES

REGISTRAR OF VITAL STATISTICS--TOWN CLERK

DEPUTY REGISTRAR OF VITAL STATISTICS--TOWN SUPR JEFF SANDS

TOWN HISTORICAL SOCIETY LIASON--LARRY ROSBROOK

TOWN ATTORNEY--JAMES BURROWS @ KENDALL, HARRINGER, & BURROWS

TOWN FIRE PROTECTION--PHILADELPHIA FIRE DISTRICT

AMBULANCE CONTRACTUAL AGREEMENT—INDIAN RIVER AMBULANCE SERVICE
@ 2025 CONTRACTUAL AMOUNT: \$34,874.00

CHAIRMAN OF THE BOARD OF ASSESSMENT REVIEW—VACANT
@PAY BAR MEMEBERS \$100.00 YEARLY

DESIGNATION OF DEPOSITORIES –UPSTATE NATIONAL BANK,
NYCLASS MUNICIPAL POOL FUND

DEPUTY SUPERVISOR—KIRBY KLOCK

TOWN CODE ENFORCEMENT OFFICER—MATTHEW REMINGTON

RESOLUTION #1-2025 CONTINUE

CHAIRMAN OF THE PLANNING BOARD-MICHAEL KIECHLE
@PAY FOR CHAIRMAN \$100.00/YEAR
VICE CHAIRMAN—
@PAY PER MEETING PER MEMBER-- \$25.00

CHAIRMAN OF ZONING BOARD OF APPEALS—ROY MATTESON
@PAY PER MEETING PER MEMBER --\$25.00

TOWN BOOKKEEPER/ACCOUNTANT—BILL DEALING/CAROL WEAVER
BILL DEALING PAY-\$650.00 MONTHLY
CAROL WEAVER PAY-\$325.00 MONTHLY

OFFICIAL RULES OF PROCEDURE—ROBERTS RULES OF ORDER

TOWN PETTY CASH FUNDS
TOWN CLERK -\$100.00
TAX COLLECTOR - \$500.00
RECYCLING - \$100.00

RETURN CHECK FEE -- \$30.00

MILEAGE REIMBURSEMENT FOR USE OF PERSONAL VEHICLE-- \$.55 PER MILE

TOWN HEALTH OFFICER -- PHILADELPHIA MEDICAL CENTER

BILLS MAY BE PRE-APPROVED BY TOWN BOARD
(IF IN THE BEST INTEREST OF TIMELY PAYMENT)

HIGHWAY SUPERINTENDENT FREEMAN TO BE REIMBURSED MEDICARE EXPENSE

APPOINTMENTS:
PLANNING BOARD CHAIRMAN -- MICHAEL KIECHLE
VICE PB CHAIRMAN -- GREG DELLES
DOG CONTROL OFFICER --DAN MOYER
ASSESSOR – TAMRICA BROWN

CEMETERY COMMISSION – MICHAEL FREEMAN, SUPT; JEFF SANDS, CHAIRPERSON
SEE ATTACHED SPREADSHEET FOR MEMBERSHIP

WAGES: CHANGES EFFECTIVE FIRST FULL PAY PERIOD IN THE YEAR
EMPLOYEES HAVE VARYING SALARY INCREASES IN 2025.
SEE ATTACHED SPREADSHEETS FOR EMPLOYEE, LONGEVITY,
AND HIGHWAY SCALE

RESOLUTION #1-2025 CONTINUE

CELL PHONE REIMBURSEMENT -- \$300.00 YEARLY

HIGHWAY EMPLOYEES EXCEPT ANY WHO ARE ISSUED A TOWN-OWNED CELL
PHONE
CODE ENFORCEMENT OFFICER

WORK SHOES REIMBURSEMENT - \$150.00 YEARLY

HIGHWAY, RECYCLING AND PARK EMPLOYEE(S)

REPRESENTATIVE OF TOWN AT FUNCTIONS – TOWN SUPERVISOR

REVIEW OF SUPERVISOR BOOKS/BANK ACCOUNTS –TOWN BOARD

REVIEW OF TOWN CLERK/TAX COLLECTOR AND JUDGE BOOKS – BOOKKEEPER

HIGHWAY SUPT MAXIMUM SINGLE PURCHAS EXPENTITURE OF MONIES IS \$3000.00

SUPERVISOR SANDS CALLED AN EXECUTIVE MEETING AT 6:40PM TO DISCUSS TOWN
EMPLOYEE MEDICAL INSURANCE.

SUPR SANDS CLOSED THE EXECUTIVE SESSION AT 6:57PM

RESOLUTION #1-2025 CONTINUE

MEDICAL INSURANCE BUYOUT FOR FULLTIME EMPLOYEES

FULL TIME EMPLOYEES NOT OPTING TO ENROLL IN THE TOWN MEDICAL
INSURANCE PROGRAM SHALL BE COMPENSATED \$80.00 FOR EACH MONTH OF THE
CALENDAR YEAR THAT THEY ARE NOT ENROLLED (NOT TO EXCEED \$960.00 ANNUALLY)
COMPENSATION SHALL BE MADE IN A LUMP SUM PAYMENT ON OR ABOUT
DECEMBER 15TH EACH YEAR

MEO KEITH BLEAM IS EXEMPT FROM THIS RESOLUTION AND SHALL RETAIN HIS
CURRENT AGREEMENT FOR COMPENSATION FOR OPTING OUT OF THE TOWN
MEDICAL INSURANCE PROGRAM

A MOTION OFFERED BY CARPENTER AND SECONDED BY WATSON TO ADJOURN THIS
MEETING AT 7:00PM.

RESPECTFULLY SUBMITTED BY,
BRENDA BROWN, TOWN CLERK