

TOWN OF PHILADELPHIA
TOWN BOARD MINUTES
JANUARY 10, 2024

PRESENT: SUPR SANDS, COUNCILPERSONS: CARPENTER, KLOCK, WATSON, HWY SUPT
FREEMAN, CEO REMINGTON, CLERK BROWN

VISITORS: LORRAINE REESE

BEFORE THIS MEETING WAS CALLED TO ORDER THE OATH OF OFFICES WAS PERFORMED
BY HONORABLE JENNE.

SUPR SANDS CALLED THIS MEETING TO ORDER AT 5:40PM.

PRIVILEGE OF THE FLOOR

MRS. REESE WAS GRANTED THE FLOOR. SHE ASKED QUESTIONS PERTAINING TO THE
TOWN AND COUNTY TAXES.

MINUTE APPROVAL

A MOTION BY CARPENTER AND SECONDED BY KLOCK TO ACCEPT THE DECEMBER
MINUTES AS WRITTEN. ALL AGREE

FINANCIAL REPORT

THIS REPORT WAS READ BY SUPR SANDS TO INCLUDE THE FOLLOWING MONIES
RECEIVED

NYS DOT 23-24 SEASON - \$57,245.88
JEFF CO SNOW & ICE 2023 - \$85,330.00
ST PAULY'S - \$254.10
TOWN CLERK - DECEMBER - \$1923.00
AUCTIONS INTERNATIONAL - \$1926.00

HIGHWAY REPORT

SUPT STATED THAT THE CREW IS WORKING ON EQUIP, THE NEW PRESSURE WASHER FOR
THE STEAM JENNE IS HERE, AND POLE LITE (OUTSIDE OF OFFICE BLDG) IS GOING TO BE
REPLACED

RECYCLING REPORT

SUPT STATED THAT CARDBOARD IS \$95.00 PER TON, A LIGHT POLE IN THE RECYCLE
DRIVEWAY IS BEING REPAIRED

SUPR SANDS QUESTIONED SUPT FREEMAN ABOUT AN AIR CARD THAT IS BEING BILLED
EVERY MONTH ON THE VERIZON BILL. SUPT FREEMAN STATED THAT THE TOWN HAS NO
NEED FOR ONE, HE SUGGESTS IT BEING SOLD. COUNCILPERSONS ALL AGREE.

CEO REPORT

CEO REMINGTON STATED HE IS WORKING ON A PERMIT (TURNER), PROPERTY ON TOWN LINE RD HAS SOME STAKES WITH FLAGS, GOING TO INVESTIGATE; INSERVICE TRAINING IN SYRACUSE, APRIL 10-12 (REGISTRATION NOT OPEN YET). HE RECEIVED A CALL PERTAINING TO CAMPERS IN FRONT YARDS. THERE ARE NO SAID RULES IN THE TOWN. THE BOARD ASKED HIM TO DRAW UP SOME KIND OF RULES AND PRESENT THEM AT FEB MEETING

OLD BUSINESS

- LETTERS WERE WRITTEN AND SENT TO ALL THE BUSINESSES ON RTE 11 EXPLAINING WHY THE WATER DISTRICT DID NOT GO THROUGH AND EXPLAINED THAT THE TOWN IS LOOKING INTO EXPANDING THE EXISTING PIPES FROM 6 INCHES TO 8 INCHES.
- RECIVED A LETTER FROM DOH. THEY STATED THAT THE WI-A GRANT THAT WE APPLIED FOR WAS DENIED
- RECD A \$2800 QUOTE FROM GYMO IN REGARDS TO SURVEYING RTE 30. A MOTION OFFERED BY CARPENTER AND SECONDED BY KLOCK. ALL AGREE
- THERE WILL BE A MEETING HERE ON 01-23 WITH GYMO AND SUNSHINE JENKIINS (GRANT ADMIN FOR OFFICE OF PARKS)

NEW BUSINESS

THE BOARD CALLED AN EXECUTIVE MEETING AT 6:05PM TO DISCUSS PERSONNEL ISSUES A MOTION OFFERED BY WATSON AND SECONDED BY KLOCK TO RETURN TO THE REGULAR MEETING AT 6:20PM. ALL AGREE

- ASSOCIATION OF TOWNS MEETING IN NYC IS MAY 2-3
- CAN TOWN BOARD MEMBERS BE ON OTHER TOWN BOARDS WITHIN OUR TOWN? SUPR TO FIND OUT
- MUNICIPAL SOLUTIONS CONTRACT (HANDLES MONIES FOR BONDS)
A MOTION OFFERED BY KLOCK AND SECONDED BY WATSON TO HAVE JEFF SMITH WRITE UP NOTES FOR THE PARK AT A COST OF \$2175.00
- SUPR SANDS DISCUSSED SECURITY AT THE OFFICE BUILDING.
HE WOULD LIKE TO INSTALL A DOOR (A 36 INCH STEEL) NEAR THE COPIER ROOM AND TO PUT SECURITY LOCKS ON THE COURT DOORS. APPROX \$1,000 TO DO ALL. A MOTION OFFERED BY CARPENTER AND SECONDED BY WATSON TO GO FORWARD WITH SAID PROJECT. ALL AGREE.
- KIRBY KLOCK HAS BEEN APPOINTED TO DEPUTY SUPERVISOR
- THE HIGHWAY OFFICE (AT THE BUS GARAGE) IS BEING MOVED FROM A LARGE OFFICE TO A SMALLER ONE. OFFICE SPACE IS NEEDED FOR THE SCHOOLS PERSONNEL.

- SUPR SANDS WILL BE ATTENDING SUPERVISOR SCHOOL NEXT WEEK

RESOLUTION: 2024-01

WHEREAS: AFTER ALL THE LETTERS OF INTENT TO FULFILL A BOARD MEMBER SEAT FOR THE REMAINING TERM OF COUNCILMAN SANDS (JAN 2023-DE 2025, HE IS NEWLY ELECTED TOWN SUPERVISOR) WERE READ AND DISCUSSED DEAN GLEISNER HAS BEEN APPOINTED. A MOTION OFFERED BY CARPENTER AND SECONDED BY WATSON. ALL AGREE

RESOLUTION: 2024-02

WHEREAS: THE TOWN BOARD HAS AGREED TO THE FOLLOWING ANNUAL RESOLUTIONS AND APPOINTMENTS:

1. TOWNS OFFICIAL NEWSPAPER-WATERTOWN DAILY TIMES
2. REGISTRAR OF VITAL STATISTICS-TOWN CLERK
3. DEPUTY REGISTRAR OF VITAL STATISTICS-JEFF SANDS
4. TOWN HISTORIAN LIASON-LARRY ROSBROOK
5. TOWN ATTORNEY-JAMES BURROWS
6. PHILADELPHIA FIRE DISTRICT
7. AMBULANCE CONTRACTUAL AGREEMENT WITH IRAS
8. CHAIRMAN OF BAR-BRANDI HALE
9. DESIGNATION OF DEPOSITORIES-UPSTATE BANK
10. DEPUTY SUPERVISOR
11. TOWN CODE ENFORCEMENT OFFICER-MATTHEW REMINGTON
12. CHAIRMAN OF PLANNING BOARD-MICHAEL KIECHLE
13. CHAIRMAN OF ZBA-ROY MATTESON
14. TOWN BOOKKEEPER/ACCOUNTANT- BILLDEALING/-CAROL WEAVER
15. OFFICIAL RULES OF PROCEDURE-ROBERTS RULES OF ORDER
16. TOWN CLERK'S PETTY CASH-\$100 (RECYCLING-\$100)
17. SUPERVISOR TO REPRESENT TOWN AT FUNCTIONS
18. REVIEW OF SUPERVISOR, TOWN CLERK/TAX COLLECTOR & JUDGES BOOKS
19. HWY EXPENDITURE OF MONIES-\$3000
20. RETURN CHECK FEE-\$30
21. MILEAGE REIMBURSEMENT-\$.55 PER MILE
22. TOWN HEALTH OFFICER-PHILADELPHIA MEDICAL CENTER
23. SUPT REIMBURSEMENT OF MEDICARE
24. BILL PRE-APPROVED BY TOWN BOARD
25. APPOINTMENTS: CEMENTERY COMMISSION

26. WAGES: 3% INCREASE IN WAGES EFFECTIVE FIRST FULL PAYPERIOD OF THE YEAR. EXCEPTIONS: SUPT-5%, KRISTIE BAKER-\$1.00 HOURLY INCREASE

27. HIGHWAY PAY : 2024 PAYROLL INFO:

KEITH BLEAM-REG RATE \$27.34-OT \$41.01

LONGEVITY-\$32.69/PAYPERIOD (26)

PHILLIP DAVIS-REG RATE \$26.19-OT \$36.29

LONGEVITY-\$25.00/PAYPERIOD (26)

GREG GLEISNER-REG RATE \$22.54-OT \$33.81

LONGEVITY-NONE/ HEALTH INS DEDUCTION \$89.81/PP

HAYDEN MATICE-REG RATE \$20.86-OT \$31.29

LONGEVITY-NONE

JARED COOK-REG RATE \$17.51-OT \$26.27

LONGEVITY-NONE

KRISTIE BAKER-REG RATE \$21.24-OT \$31.86 (RECYLING/OFFICE/HWY

LONGEVITY-\$32.69/PAYPERIOD (26)

28. PHONE REIMBURSEMENT-\$300 YEARLY (HWY EMPLOYEES EXCEPT DEPUTY SUPT

29. SHOES REIMBURSEMENT-\$150 YEARLY

30. INSURANCE REIMBURSEMENT-UP TO \$900 YEARLY

31. CHRIS WARD-OFFICE CLERK-LONGEVITY PAY/PERIOD-ONE LUMP SUM LAST PAYROLL IN DECEMBER

ALL AGREE.

A MOTION OFFERED BY CARPENTER AND SECONDED BY KLOCK TO CLOSE THIS MEETING AT 6:40PM. ALL AGREE

RESPECTFULLY SUBMITTED BY
BRENDA BROWN, RECORDING SECRETARY