

Apr 2021

**TOWN OF PHILADELPHIA
BOARD MEETING
APRIL 13, 2021 @ 5:30 P.M.**

Present: Supervisor: Deborah LaMora, Clerk/Tax Collector: Cheryl Reed, Highway Superintendent: Mike Freeman, Council Members: Sandra Carpenter, Bob Watson, Kirby Klock, Jeffrey Sands, Assessor: John Kiechle and Code Enforcement Officer: Matthew Remington.

Guest: Michael Cocco, representing Sandy Hollow Cemetery.

At 5:30 P.M. Supervisor called meeting to order followed by Prayer and Pledge.

Minutes for the March 10, 2021 Town Board Meeting were read prior to the meeting. Sandra made a motion to accept the minutes as written and Jeff seconded this motion. All were in favor, motion carried.

Financial Report for February 2021 was read aloud by Supervisor. Council Members signed this report as their approval.
Received Mortgage Tax Payment in the amount of \$12,405.74 for fiscal year 2021.

Clerk/Tax Collector: the following information was given to all Town Board Members:

1. Abstract of settlement for the Town of Philadelphia Tax Collector for fiscal year 2021, signed/dated by Jefferson County Deputy Treasurer, Dorena Kimball and notarized by Jefferson County Notary, Carri Mae Paige.
2. Collection Summary for Town of Philadelphia Town and County Taxes 2021.
3. Tax Collector Checking Account Deposits
4. Final check issued to Supervisor in the amount of \$459.31/penalties collected.

Highway:

1. Received training on new radios in trucks.
2. Loader Radio has not yet been delivered.
3. Plows have been removed from trucks and are being painted.
4. 1689 Dump Truck is in shop due to engine trouble.
5. CHIPS (Consolidated Highway Improvement Program) monies have increased from \$41,394 to \$47,811.

Recycling:

1. Sent load of cardboard to Kruger Manufacturing.
2. One load of scrap metal is ready to be picked up by Kimco.
3. Eighteen Town residents have signed up for Spring Clean-up.
4. Received check from St. Pauly's in the amount of \$311.12.

Privilege of the floor was given to Michael Coco representing Sandy Hollow Cemetery. On behalf of the Sandy Hollow Cemetery Commission Mr. Coco has come before the Philadelphia Town Board asking for an increase in financial aid. The yearly amount designated in the Town Budget to the Cemetery is now \$1,000. Town Board Members will discuss a possible increase.

Unfinished Business

1. Property given to the Town of Philadelphia by Terry Hull will be appraised April 15, 2021.

Assessor

1. Property value discussed.
2. Supervisor asked Assessor Kiechle how many homes were sold in the Town. Assessor was not sure at this time.

Cemetery

1. Grounds are in good shape.
2. Gazebo will be stained this summer.
3. Will buy fertilizer for plants and trees.
4. Considering setting an account up with Philly Fuels.
5. All Maple Trees planted last Fall have survived the Winter Months.
6. Will be putting in foundation for lot #132.

Old business:

1. Employee Handbook update. **(Please see attached resolution)**
2. PIVOT Project. **(Please see attached resolution)**
3. 80/20 Health Insurance Coverage Plan **(Please see attached resolution)**

CEO:

1. Have completed two (2) of six (6) courses required.
2. Issued:
One Demolition Permit
Four Building & Zoning Permits

3. Need Operating Fee included in Zoning Fee Schedule.

NEW BUSINESS:

1. The Philadelphia Volunteer Fire Department Inc. has proposed a Consolidated Plan. Town Council Members would like to schedule a meeting with The Philadelphia Village Council and the Philadelphia Volunteer Fire Department.
2. The Indian River Ambulance Service Agreement (**please see attached resolution**)
3. Local Law No. 1 of the year 2021 (**please see attached resolution**)
4. Cannabis Legalization and revenue sharing – Town must decide by December 31, 2021 to allow or decline a Retail Dispensary or an On-site Consumption location in Philadelphia to share in NYS Revenue Sharing.
5. After a discussion regarding additional financial aid to Sandy Hollow Cemetery a decision was made. (**please see attached resolution**)

With there being no more questions or comments, Sandra made a motion to adjourn seconded by Kirby. All were in favor, motion carried.
Meeting adjourned @ 6:30 P.M.

Respectfully submitted,

Cheryl Reed ~ Town Clerk _____ Date: _____

The following resolution was offered by Sandra and seconded by Bob who moved its adoption.

RESOLUTION: 2021-13 Employee Handbook Update.

WHEREAS: Supervisor LaMora and Council Members, Bob Watson and Jeffrey Sands met and discussed several issues that needed to be brought up to date and

WHEREAS: have presented and reviewed these updates to the Town Council Members and

WHEREAS: the Philadelphia Town Board in its entirety discussed all updates and agreed accordingly.

THEREFORE, BE IT RESOLVED: the attached changes will be made, and a new Employee Handbook will be obtained and given to all Town Employees.

The above resolution was adopted per the following roll vote:

Supervisor LaMora:	aye
Council Members	
Sandra Carpenter:	aye
Bob Watson:	aye
Kirby Klock:	aye
Jeffrey Sands:	aye

I confirm the Philadelphia Town Board adopted the above resolution on April 14, 2021.

Town Clerk: _____

Date: _____

The following resolution was offered by Jeff and seconded by Kirby who moved its adoption.

RESOLUTION: 2021-14/A - Pivot Project

WHEREAS: Supervisor LaMora spoke with board members regarding the Pivot Project through Employee Assistant Services and

WHEREAS: this project offers: Counseling for relationships, grief, job//school issues, communication, drug/alcohol use, stress, mental/emotional issues, financial issues at \$26.00 per person (\$208.00 yearly) for 8 employees,

THEREFORE, BE IT RESOLVED: The Town Board agrees to pay the Pivot Project for all Town Employees that wish to have these choices available to them.

The above resolution was adopted per the following roll vote:

Supervisor LaMora: aye

Council Members

Sandra Carpenter: aye

Bob Watson: aye

Kirby Klock: aye

Jeffrey Sands: aye

I confirm the above resolution was adopted by the Philadelphia Town Board on April 14, 2021.

Town Clerk: _____

Date: _____

The following resolution was offered by Bob and seconded by Sandra who moved its adoption.

RESOLUTION: 2021-14/B - 80%/20% Health Coverage

WHEREAS: Philadelphia Town Board members have reviewed Health Insurance for Town Employees and came to an agreement to modify Health Coverage/Insurance through Fuller Insurance for all new employees and

WHEREAS: all current employees remain at current rates, no changes and

WHEREAS: The Town will pay 80% of a new employee's health coverage and the remaining 20% will be the responsibility of the individual,

THEREFORE, BE IT RESOLVED: The Town of Philadelphia will offer 80/20 (80% Town) – (20% Employee) Health Coverage through Fuller Insurance for all new employees.

The above resolution was adopted through the following roll vote:

Supervisor LaMora: aye

Council Members:

Carpenter: aye

Watson: aye

Klock: aye

Sands: aye

I hereby confirm the above resolution was adopted by the Philadelphia Town Board on April 14, 2021.

Town Clerk: _____

Date: _____

The following resolution was offered by Bob and seconded by Kirby who moved its adoption.

RESOLUTION: 2021-15 IRAS Agreement.

WHEREAS: Chief Executive Officer/Director of Operations of the Indian River Ambulance Service, Mr. Lance Ronas, EMT-P, CCEMTP, CIC presented an Agreement for Fiscal Year 2021 and

WHEREAS: this agreement is between the Town of Philadelphia, a municipal corporation situated in the County of Jefferson, State of New York and Indian River Ambulance Service, Inc. a Not-For-Profit corporation organized under the Laws of the State of New York and having its principal place of business in Jefferson County, New York and

WHEREAS: The Philadelphia Town Board reviewed all stipulations herein this agreement,

THEREFORE, BE IT RESOLVED: The Town of Philadelphia does approve the above agreement with Indian River Ambulance Service.

The above resolution was adopted via the following roll vote:

Supervisor LaMora: aye

Council Members

Sandra Carpenter: aye

Bob Watson: aye

Kirby Klock: aye

Jeffrey Sands: aye

I verify the above resolution was adopted by the Philadelphia Town Board on April 14, 2021.

Town Clerk: _____

Date: _____

The following resolution was offered by Bob and seconded by Jeff who moved its adoption.

RESOLUTION: 2021-16 Local Law #1 – Sole/Appointed Assessor

WHEREAS: The Philadelphia Town Board has agreed to a Local Law to abolish the elective office of Assessor and to provide the Assessor to be a sole appointive office of the Town and

WHEREAS: have scheduled a Public Hearing for April 29, 2021 @ 6:00 P.M. and will place an ad in the Watertown Daily Times announcing such hearing and

WHEREAS: will consider all opinions voiced.

THEREFORE, BE IT RESOLVED: Philadelphia Town Board does support the office of Town Assessor to be a sole appointed office of the Town of Philadelphia and will act accordingly upon filing said law with the NYS Secretary of State.

The above resolution was adopted per the following roll vote.

Supervisor LaMora: aye

Council Members

Sandra Carpenter: aye

Bob Watson: aye

Kirby Klock: aye

Jeffrey Sands: aye

I certify the above resolution was adopted by the Philadelphia Town Board on April 14, 2021.

Town Clerk: _____

Date: _____

The following resolution was offered by Sandra and seconded by Bob who moved its adoption.

RESOLUTION: 2021-17 Financial aid to Sandy Hollow Cemetery

WHEREAS: Michael Cocco has come before the Philadelphia Town Board and has asked that they consider increasing the yearly Financial Aid to the Sandy Hollow Cemetery and

WHEREAS: the Philadelphia Town Board has reviewed this request.

THEREFORE, BE IT RESOLVED: The Town of Philadelphia will increase its yearly appropriation for Sandy Hollow Cemetery from \$1,000.00 to \$3,000.00 effective June 1, 2021.

This resolution was adopted by means of the following roll vote.

Supervisor LaMora aye

Council Members

Sandra Carpenter: aye

Bob Watson: aye

Kirby Klock: aye

Jeffrey Sands: aye

I confirm the above resolution was adopted by the Philadelphia Town Board on April 14, 2021.

Town Clerk: _____

Date: _____

**TOWN OF PHILADELPHIA
LOCAL LAW #1 of 2021
PUBLIC HEARING – SOLE ASSESSOR – APPOINTED
APRIL 29, 2021 @ 6:00 P.M.**

Present: Clerk/Tax Collector: Cheryl Reed, Council Members: Sandra Carpenter, Jeffrey Sands, Bob Watson, Kirby Klock and Assessor: John Kiechle.
Guests: Elizabeth Culbertson, Kevin Culbertson, Stephen Watson and Larry Robinson.

Due to illness, Supervisor LaMora was unable to attend

Proof of publication for placement of ad in the Watertown Daily Times was shown. Posting of notice was also placed on Office Building entranceway bulletin board.

- I.** Those in favor of Local Law #1 of 2021 are:
Elizabeth Culbertson
Kevin Culbertson
Stephen Watson
Larry Robinson
- II.** Those against Local Law #1 of 2021 are:
John Kiechle
- III.** All persons desiring to be heard, having been heard, the Hearing was adjourned at 6:30 P.M.